



Ysgol Gymunedol **Llangatwg**  
**Llangatwg** Community School

Main Road | Cadoxton | Neath | SA10 8DB

# Charging & Remissions Policy

Signed: 

Chair of Governing Body

Date Approved: 17<sup>th</sup> September 2024

Review Date: September 2025

Ysbrydoli Dyheu Llwyddo **Inspire Aspire Succeed**

Prifathro/ Headteacher: Mr. Alan. L. Rowlands BA (Hons), PGCE, NPQH  
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# Charging and Remission Policy

## To Conform with the Requirements of the Education Reform Act 1988

It is the policy of the Governing Body:

1. To levy a charge, except where pupils are entitled to statutory remission (Universal Credit), for all board and lodging costs on residential visits.
2. To levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory Religious Education or in preparation for a prescribed public examination.
3. To levy no charge for examination entries, except where:
  - the school has not prepared pupils for the examination in the year for which the entry is made, or
  - a pupil has failed, for no good reason, to complete the requirements of the examination, or
  - a pupil has been prepared for examination, been entered for it, the fee has been paid by the school and the pupil does not attend, with no good reason offered
  - a pupil has not attended lessons or, if in the professional opinion of the teacher, has no chance of success. Parents will be informed in writing as early as is practical of the decision about which examinations a pupil is not to be entered. If the examination fee is paid by the pupil/parents/carer, then the examination entry will be made by the school.
4. To levy no charge in respect of books, materials, equipment or instruments provided in connection with the National Curriculum, statutory Religious Education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated their wish to purchase the item. Pupils may, from time to time, be offered the opportunity to purchase additional items for their work in school. There will be no compulsion to purchase and if a pupil wishes to purchase, considerate means will be exercised to enable payment in instalments.
5. To request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst requiring that no pupil is excluded from such activity by reason of inability or unwillingness to make voluntary contribution.
6. To seek payment from parents for damage to or loss of school property caused willfully or negligently by their children.
7. To delegate to the Chair of Governors and the Headteacher the determination of any individual case arising from the implementation of this policy.
8. Should a complaint arise from the Charging Policy, this will be dealt with through the Complaints Policy.